ADMISSION PROCEDURE FOR FOUR YEAR UNDER GRADUATE PROGRAM UNDER NEP 2020

For the admission in **FYUGP** of **Duliajan College**, students have to follow the under mentioned steps:

☛ **STEP 1:** At first generate the 12 digit ABC (Academic Bank of Credit) ID by registering in the ABC Registration Portal (https://www.abc.gov.in/).
For creating ABC ID click the link http://www.duliajancollege.in/upload/miscellaneous/1691997891.pdf   for demo.

☛ **STEP 2:** Create 14 character alphanumeric Unique ID through the **Generate Unique ID** button given in the Duliajan College Website (https://www.duliajancollege.in/).

☛ **STEP 3:** Register in the Samarth Portal (https://assamadmission.samarth.ac.in/index.php/registration/user/register)

Important Instructions for Registration Process in Samarth Portal
- Name and other details entered by the applicant need to be the same as in the Class X Board Marksheet
- Applicant can log in to the admission portal through their registered email address, only.
- Applicant must use his own active email address.
- The Email address provided by the applicant must be functional and the applicant must have access to it throughout the admission process.
- Applicants are encouraged to use latest version of Google Chrome web browser for filling the application form.

☛ **STEP 4:** After registration in the Samarth Portal, the applicant need to login again to the Samarth Portal for filling up the Admission Form following the instruction given in the Portal.

Important Instructions for Admission Process in Samarth Portal
- After login, the personal profile page will appear. Fill up all the requisite steps with utmost care and then click save and next tab.
- Students have to upload photo, signature, category, id proof and proof of permanent residence certificate.
- Photo and signature are required in .jpg or .jpeg image format
- File size of digital photo must be within 10 kb to 500 kb limit
- Document/certificate/mark sheet related size of digital photo must be within 10 kb to 500 kb.
- After uploading the documents, students should print the application form for further reference.

☛ **STEP 5:** After completion of Admission Procedure in the Samarth Portal the applicant has to register and then fill up the Admission Form given in the Admission Portal button of Duliajan College Website (https://www.duliajancollege.in/).
The steps for online Registration & Admission are given in the portal.

☛ **STEP 6:** For admission confirmation the following original documents will be required as a part of the physical verification process:

1) Printed applications forms: one in Duliajan College portal and the other in Samarth portal
2) Unique ID
3) ABC account
4) Class X certificate
5) Class XII admit card, registration, mark sheet, pass certificate
6) Migration or transfer certificate, if necessary
7) Gap period certificate, if needed
8) Bank account photocopy
9) Blood group certificate
10) Income certificate if applicable
11) Caste Certificate (if applicable)